

## 2016 ANNUAL CLIENT MEMO

**Annual  
Fee Payment  
Procedures**

Trident's billing cycle for annual statutory charges and government fees runs from 1 October to 30 September in each year. This enables Trident to meet year-end government filing and payment deadlines. We would appreciate it if you could settle our invoices as soon as possible. To ensure prompt credit, your remittance should properly identify the entity to which it relates. This is important, as government charges penalties for late payment of annual fees. Payment of government fees can only be made if all of Trident's outstanding fees have been received and if we have been able to identify and credit the funds to your account.

For entities formed during the year, Trident prorates the annual statutory charges to bring them into line with our annual billing cycle. General administration services and related expenses are billed separately throughout the year.

All Trident fee notes are expressed in United States Dollars. They can be paid by a personal or corporate cheque drawn on a US or Cayman Islands bank account, by International Bank Draft or by a wire transfer. Cheques or Bank Drafts should be mailed to Trident Trust Company (Cayman) Limited, PO Box 847, Grand Cayman KY1-1103, Cayman Islands, ensuring that the name of the client or the invoice number is properly identified.

**Our Wiring Instructions****To:**

BNY Mellon, New York  
ABA Number: 021 000 018  
SWIFT BIC: IRVTUS3NXXX

**For the Account of:**

Butterfield Bank (Cayman) Limited  
Account: 803 326 5086  
SWIFT BIC: BNTBKYKYXXX

**For Final Credit to:**

Trident Trust Company (Cayman) Limited  
Account: 011 0103 4977  
Reference: Trident invoice number and name of Cayman entity.

(Note: If full and correct details are not included we may not be able to credit your payment which will result in the funds being returned.)

Please contact our office accountant on 1-345-949 0880 or at [cayman@tridenttrust.com](mailto:cayman@tridenttrust.com) should you have any questions with respect to the above instructions.